

# TIBSHELF COMMUNITY SCHOOL



## Student Booklet



Please read this booklet before your first day and don't forget to show it to  
your Parents/Carers!

# Aim High



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School Motto

“AIM HIGH”

# Welcome from Mr Pollard

Hello and welcome to Tibshelf School! All of our staff are really excited about meeting you all and helping you to settle in to your new school.

This booklet is designed to give you an idea about what you should expect and what we expect from you. Please have a good read through it with an adult at home and if you have any questions we'll be happy to answer them. We look forward to working with you all very soon.

A good start at a new school is very important to students and their parents and carers. It can set the scene for the next five years of schooling and build the foundations for positive relationships and positive outcomes. The build up to the move to "big school" can be full of anticipation, excitement and a little nervousness as well, and it is hoped that this is where the year team can support in helping students manage and channel those feelings.

I am looking forward to getting to know you all and finding out how we can all work best together, discovering the special things that you will bring to the year group and the best ways that we can work to support and guide you through this first year at Tibshelf Community School.

# How is your Year Group organised?

There will be roughly 180 students in Year 7 split into 6 equal form groups.

Each form will have a mixture of students from different primary schools and of different abilities.



We will ask for information from your primary school about who your friends are. We will use this when putting together the groups, but sometimes it may not be possible to keep large groups together. In fact, in some cases, if you do not work well together, we may keep you apart. We will try, in every case, to make sure that you

know at least one other person in your form but remember you will make lots of new friends too!

You will meet your Form Tutor on your first visit to school. Your Form Tutor will be there to help you and you should go to them first with any small problems that you may have. You will also meet your House Manager.

Each tutor group will be part of a 'House' and will have a House Manager. These are shown below:

Mr Hunt	House Manager (Scarsdale & Haddon)
Miss Woof	House Manager (Kedleston & Chatsworth)
Mr Allbright	House Manager (Wingfield & Hardwick)

## The School Day

The school day starts at 8:30am for registration. IT IS IMPORTANT THAT YOU ARE IN SCHOOL BY THIS TIME EVERY DAY! Your first lesson starts at 8:50am and you will

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have 5 lessons per day, each one lasting an hour. Each of your subjects will be taught in different classrooms by different subject teachers. Your timetable will tell you which rooms and which teachers will be taking your lessons. Prefects will be available to help if you get lost during the first few days.

Break time is from 10:50am until 11:10am and lunch time runs from 1:10pm until 2pm. The school day finishes at 3pm.

## Break and Lunch Times

If you wish to have a breakfast at school, you can buy something from the canteen which opens at 8am. It is a good idea to bring a healthy snack to eat in order to 'keep you going' until lunchtime which starts at 1:10pm.

You are free to move around the school site at these times and there are always staff available if you need any help. You must never leave the school site without permission from your House Manager in agreement with your parents/carers. At lunchtime you can either:-

- **Have a school lunch.** We have a cashless catering system, which means you can collect a lunch from the school canteen and pay for it simply by using your thumb print! School food is good and we strongly recommend you at least try it! The machines know it's you who is paying and records your payment. As long as your account is in credit you will be spending about £2.50 - £3.00 per day on lunch.
- **Bring a packed lunch.**
- **Go home for lunch** (a lunch pass will be given to you). People who go home for lunch must stay off site for the whole of the dinner break. You will only be allowed to go to a named address. Please speak to your House Manager if you need a lunch pass.

*If you had free lunches at primary school, you should still get them here, but a new form has to be completed by your parents and returned to Derbyshire County Council.*

## Attendance

97 – 100%: Government Standard. Well Done!
94 – 96%: Below Expected
90 – 93%: Cause for Concern
Below 90%: Categorised as persistent absentees – significant cause for concern

You cannot expect to do well and learn unless you attend school regularly. We aim for you to have 100% attendance by the end of the year. Many students never have a day off – *will you manage that?* If you are ill, a parent/carer needs to telephone school that morning by 8:45am with details of the illness. They must call school every day that you are absent.

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# Uniform

Everyone wears school uniform and you must wear a blazer. This helps everyone to look smart and you will not 'mess up' the clothes that you normally wear at home. School Uniform creates a sense of belonging and we hope you will wear it with pride.

It is very important that you wear your uniform correctly at all times.

Your Parent/Carers can find details of how to order school uniform in their booklet.

NB: Girls may only wear the pleated skirt available to order from the school's supplier, or trousers if you would prefer.



# Rewards

We strongly believe in rewarding excellent effort, behaviour and attitude. You will be able to gain certificates, badges and small gifts/vouchers as well as taking place in special reward events if you succeed in certain areas. When you achieve a set number of positives, you will receive a 'Star' badge to wear on your blazer.

All school trips are rewards and not an automatic right. You will therefore need to work well and have excellent attendance throughout the year. Subject teachers can complete positive referrals about you, which your House Manager and Form Tutor can check, so try and gain as many as you can as these lead to even more reward points.

Students receive a certificate each term when they have 100% attendance and additional reward points. A special certificate is awarded to those students who maintain 100% attendance for the whole year. Students who have attendance above

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the school target of 97% also receive a certificate and additional reward points.

Student reward points are reviewed regularly throughout the school year. There are Bronze, Silver, Gold and Platinum badges when students gain the required number of reward points at each level. We will tell you more about this when you start in September.



## What if I have any problems?

Your Form Tutor will try to deal with any general problems that you may have and should be the first person you speak to. However, they can only help if you tell them what is bothering you. Your parents/carers are also welcome to contact school with any queries, however small.



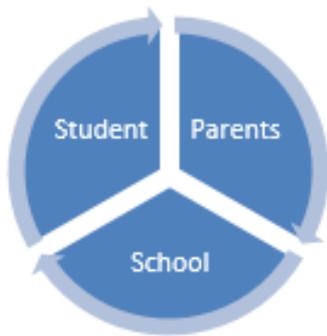
A problem in a lesson will be dealt with by the subject teacher and then by the relevant Head of Faculty.

You can also speak to your House Manager – their office is on the main street.

## Behaviour – What we expect

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We believe that success at school requires a 3-way partnership between students, parents and the school. We will be very quick to let your parents know if you are doing well, but, in the same way, we shall contact them if you are not doing your best!



If you miss out on any learning time in lesson because you have misbehaved then you have to make that lost learning time up in your own time. That means that you have to do the work you missed at your break or lunchtime.

Just like with rewards, staff can also complete negative referrals for your behaviour. If your class teacher tells you that you need to come back at break or lunchtime to a "Work Recovery Session" and you do not turn up for it, not only will you have to do it the following day but you will also have to attend an after school one too!

One of your targets should be to go a whole year without a Work Recovery Session – the majority of our students do!

Work Recovery Sessions are compulsory; as a school we do inform parents when these are set. **this is for information only, it is not to get their permission.**

## Homework

We believe that homework is very important. On average you will probably have to spend around half an hour to one hour per night completing homework, although this will vary. Homework will increase each year. If you find any of the work difficult, ask for help from your subject teacher before you need to hand the work in – do not leave it until it is due or you may receive a detention! We also encourage students to read for at least 20 minutes EVERY evening.



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# School Planner

You will also be given a School Planner that will help you organise your work including homework. We do not charge for the planner unless you lose it and need to replace it. Your planner will also contain lots of useful information. Form Tutors will check that you are using the planner on a regular basis. Your parents/carers also need to check your planner and sign it every week. Your Form Tutor will explain all this to you in September.

## What do I need to bring to school for lessons?

On your first day in school you will need to bring your own basic school equipment such as pens, pencils, coloured pencils, sharpener, eraser, glue stick, ruler – keep them all safe and together in a pencil case with your name on/inside it!

# Enrichment Activities

Enrichment is the word we use at Tibshelf to describe all the other activities you can get involved in outside lesson times. This includes fieldwork visits, trips, residential visits as well as activities at lunchtimes and after school.

We will tell you and your parents/carers about our Enrichment Programme as soon as we are able to.



## Where to Find Us

Please feel free to visit our school website for news and updates  
[www.tibshelf@derbyshire.sch.uk](mailto:www.tibshelf@derbyshire.sch.uk)

You can also follow Tibshelf School on Twitter by following @tibshelfschool



We're also on Facebook - Tibshelf Community School



“AIM HIGH”



# 'Aim High'



## TIBSHELF COMMUNITY SCHOOL

Our school motto sums up what we stand for as a school. It means:

- **High expectations** – we expect you to give of your very best at all times.
- **High challenge** – we expect you to take on difficult and challenging things and to continuously improve your performance.
- **High support** – we will encourage and help you in any way we can to achieve your very best.

Mr M Pollard  
Headteacher



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