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Dear Parents & Carers,

Primary and Nursery School

Holgate Primary School and Nursery

> High Leys Rd Hucknall Nottingham NG15 6EZ

Welcome back and Happy new Year to you all!

As you will be aware on **Wednesday 30th December** the Government announced that all secondary schools would have a delay to their start date to allow for testing procedures to be put in place, but all primary schools should return as planned on 4th January (unless they are located in an area identified by the government as being more at risk).

We are pleased to say that Mansfield and Ashfield have not currently been identified as areas at risk, but as you will all now be aware **Nottinghamshire has been placed into Tier 4 restrictions**. The expectations around Tier 4 have been included in this information letter for your reference.

After speaking to a number of other schools in our local area, we are heartened to say that the we have by comparison experienced low numbers of confirmed cases so far at Holgate Primary. We believe, this has been due to our strict cleaning regimes, clear procedures for staff and children and particularly the ongoing support from parents in not sending children to school if they are displaying any of the Covid symptoms, for this we truly thank all of our staff and families.

Whist Tier 4 was not the news we wanted to hear over the Christmas break, as a school we have been busy reviewing all the new Government guidance that has been issued and with this is mind we felt it was important to remind you of the procedures we have in place and also remind you of what we need you, as parents, to support us with when we return.

In school procedures include, more details are in the school Risk Assessment:

- Regular handwashing & sanitizing when moving in & out of the building for breaktimes & lunchtimes.
- Shared areas and sharing of equipment is minimised where possible, but cleaned between uses.
- Regular, robust cleaning of frequently touched areas throughout the day and after school.
- Whole school assemblies and meetings are held remotely via Microsoft TEAMS
- The Government Covid guidance, states that we must keep **good ventilation** in all rooms that are being used in school, this means that windows will be slightly open to ensure good circulation of air throughout the day. Please can you make sure your child is appropriately dressed and has extra jumpers or cardigans to wear in school to keep them warm.
- Bubbles (group of children) are not mixed in school and remain in their designated areas.
- Staff are able to move around the bubbles to ensure the school can remain open and ensure the children receive the care and support they need, for example staff with multiple roles in school, to cover staff absence, or the use of supply staff. We do however keep this to a minimum wherever possible.
- **No visitors** (other than professional agencies) are allowed in school to reduce the number of people entering the school buildings.
- Any child or staff member displaying any Covid symptoms are isolated and sent home immediately.











We ask that parents and carers please support us by following the below steps:

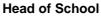
- Arriving and dismissing from school will continue as it was before Christmas with our staggered times for
 the different year groups, but must stress that it is vital that children do not arrive too early before the
 allocated time as this is resulting in staff not being available to meet and greet children effectively (siblings
 should continue to arrive, as before, at the earliest time as we now know which children to expect). Please
 can you ensure your child/ren are appropriately dressed with coats, hats, gloves etc as needed to ensure that
 during this waiting time they are warm.
- Remember to order a school meal for your child via Parentmail to ensure a meal is cooked (also order for Universal free school meals and Benefit related free school meals)
- Children are to be brought to school by **one single adult.** Where possible for older children we are encouraging them to walk to school independently. **Face masks must be worn by all adults** (if exempt it would be useful to have the printed identification card to present to staff if requested).
- If you have more than one child, **all siblings to be dropped off together** at the earliest time and collected at the latest allocated time.
- If possible, we ask that parents walk to school or use our stop and drop off service as there is not the space to park on the street outside school. After dropping your child off at school please leave the premises and vacate the areas outside of the school as quickly as possible to allow for the next year group children to arrive.
- Remember if you need to speak to a member of staff, **please contact the school office** for support or ask for a message to be passed on and the class teacher will contact you.
- If your child or anyone is your household is displaying any Covid symptoms please **do not come** to school, contact the school office and if you need to self isolate following a trip abroad, **please inform the school office** and follow any guidance. See details at https://www.gov.uk/guidance/coronavirus-covid-19-countries-and-territories-exempt-from-advice-against-all-but-essential-international-travel
- Children should **not be bringing in things** from home apart from a water bottle and a small bag which contains their lunch, reading book and reading diary. We are unable to share birthday sweets, cakes, etc in school.
- Please ensure you are accessing Parentmail to keep you informed and enable you to receive letters and
 messages from school, book school meals and purchase any school goods. Please contact the school office
 should you need assistance
- <u>VERY IMPORTANT</u> Please ensure your child has access to Microsoft TEAMS, for their homework and should they need to access any home learning due to them self-isolating or due to any school closure measures. Please contact the school office should you need assistance.

Yours Sincerely,

Nicola Davies

Executive Headteacher

Sam Arnold

















CORONAVIRUS TIER 4

gov.uk/coronavirus

If you live in a Tier 4 area, you cannot join or form a Christmas bubble. You must not leave or be outside of your home except for specific purposes.

MEETING FRIENDS **AND FAMILY**

BARS, PUBS AND RESTAURANTS



RETAIL



WORK AND BUSINESS



No household mixing, aside from support bubbles and two people meeting in public outdoor spaces. Hospitality closed, aside from sales by takeaway, drive-through or delivery.

Essential shops can open. Non-essential retail must close and can only open for click-and-collect and delivery.

Everyone must work from home unless they are unable to do so.

EDUCATION



INDOOR LEISURE



ACCOMMODATION



PERSONAL CARE



Early years settings, schools, colleges and universities open during term time. Registered childcare, other supervised activities for childcare purposes, and childcare bubbles permitted

Closed.

Closed (with limited exceptions)

ENTERTAINMENT

RESIDENTIAL

pods, and window visits.

CARE

Closed.

OVERNIGHT STAYS



WEDDINGS **AND FUNERALS**



Indoor entertainment closed. Some

PLACES OF WORSHIP



You must not stay overnight away from home. Limited exceptions apply.

Funerals of up to 30 people permitted. Wakes and other linked ceremonial events can continue in a group of up to six. Weddings of up to six can continue in exceptional circumstances

outdoor attractions may remain open.

Open for private prayer and communal worship, but cannot interact with anyone outside household or support bubble.

TRAVELLING



EXERCISE



You can visit relatives in care homes with COVID-secure arrangements such as substantial screens, visiting

CLINICALLY EXTREMELY **VULNERABLE**

The Clinically Extremely Vulnerable are advised to stay at home as much as possible, except to go outdoors for exercise or to attend health appointments.

legally permitted reasons. If you must travel, you should stay local, and reduce the number of journeys you make. You must not leave a Tier 4 area or stay overnight away from home, Residents in Tiers 1 - 3 should not enter Tier 4 areas. Do not travel abroad if you live in a Tier 4 area

unless an exemption applies.

You must stay at home and only

travel for work, education or other

You can leave your home to exercise by yourself, with your household or support bubble, or with one person from another household. Outdoor sport allowed but gatherings limit applies except for youth and disabled sport.

For support and more information visit:







gov.uk/coronavirus









