



We are looking for professional people who have the skills required to contribute to effective governance and the success of the school. Your skills may include personal attributes, qualities and capabilities, such as the ability and willingness to learn and develop new skills as well as skills you may have obtained through your work.

Governing bodies are responsible for a wide range of matters which come under three main headings:

**Ensuring clarity of vision, ethos and strategic direction;**

**Holding the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and**

**Overseeing the financial performance of the school and making sure its money is well spent.**

Governors need a strong commitment to the role and to improving outcomes for children, the inquisitiveness to question and analyse, and the willingness to learn.

**The governing body of Holgate Primary School / Sutton Road Primary School would specifically welcome nomination from people with the following skills:**

- **a level of legal experience at a management level within previous or current employment**
- **a level of human resources experience at a management level within previous or current employment**
- **or a level of experience of managing premises within previous or current employment**

As an effective governing body, we seek to secure or develop within our membership as a whole, expertise and experience in

- analysing performance data,
- budgeting and driving financial efficiency,
- performance management and employment issues, including grievances.

We seek to recruit and/or develop governors with the skills to work constructively in committees, chair meetings and to lead the governing body.

Our governors serve a four-year term of office (even if your child leaves the school during this time). We meet 3 times a year as a whole governing body and have 2 committees who usually meet 2 times per term. There is an expectation within our code of conduct that each governor will become a member of a committee and will take on additional responsibilities as a link governor. All governors are expected to abide by the Code of Conduct adopted by the governing body.

We offer a full induction package, a mentoring system and availability of in-house, central and on-line training packages.

## Holgate and Sutton Road Primary Schools' Person Specification for Governors

At our collaborated Primary & Nursery Schools we believe the appointment of any governor should be to support the school to drive improvements which have a positive impact on the educational provision and outcomes of our schools. Therefore, when selecting a governor, the following skills and attributes are requirements for any potential applicants:

<b>Essential</b>	<ul style="list-style-type: none"><li>• <b>Willing to support the strategic decisions on behalf of the whole school community</b></li><li>• <b>Has an interest in / knowledge of Primary educational matters</b></li><li>• <b>Able to be an effective and collaborative team member</b></li><li>• <b>Has a commitment to achieving and maintaining excellence</b></li><li>• <b>Has a commitment to working in partnership with the Executive Head teacher, Head of School, Senior Leaders and the whole governing body</b></li><li>• <b>Has the time and commitment required to regularly attend governors meetings and other school events sometimes at short notice</b></li><li>• <b>Willing to commit the appropriate amount of time to carry out monitoring activities as part of their link role</b></li><li>• <b>Able to show they are pro-active and committed to attending training and development opportunities to improve their own strategic understanding of the role of a governor</b></li><li>• <b>Has a commitment to developing an understanding of the school and the roles and responsibilities of the governing body</b></li><li>• <b>Has a commitment to upholding the principles of the Executive Head teacher, Head of School and Senior Leaders at the school alongside the rest of the Governing Body</b></li></ul>
<b>Desirable</b>	<ul style="list-style-type: none"><li>• <b>Has a knowledge of the school and / or its catchment area</b></li><li>• <b>Had a senior or leadership role in any profession</b></li><li>• <b>Has experience of working in an educational setting or similar public service-related business</b></li><li>• <b>Has knowledge and some management experience of current site and buildings Health &amp; Safety regulations within an organisation</b></li><li>• <b>Has knowledge of financial systems and budget setting</b></li><li>• <b>Has knowledge of educational legislation</b></li><li>• <b>Has knowledge and some management experience of current Human Resources or Legal policies and procedures within a public sector environment</b></li></ul>

A word from Nicola Davies – The Executive Headteacher

Sutton Road Primary School & Nursery is a popular, successful and growing Primary School situated close to the town centre of Mansfield. I have previously worked at the school for a number of years becoming its Headteacher in 1999. This evolved into me becoming its Executive Headteacher when we commenced our work supporting other schools in the locality in September 2012 leaving the school's day to day operational leadership with Emma Severn as the Head of School.

Holgate Primary & Nursery School is an increasingly successful Primary School situated on the outskirts of the town of Hucknall. In 2014 I was appointed as the Executive Headteacher of the newly amalgamated school. Samantha Arnold is the Head of School.

We believe wholeheartedly in being outward looking Primary Schools, which embrace working closely with other schools and establishments in order to continuously evaluate, reflect and drive further developments and improvements in all aspects of our provision for the children we serve.

It is this intrinsic belief in true **collaboration** as one of our core values that led us to form a formal collaboration between Holgate Primary and Sutton Road Primary Schools which we have been in since 2014. Through this strong working ethos, the growth of our shared expertise has been immense, and we have attracted and established formidable experts and outstanding practitioners at both of our schools. This has helped our standards to rise across both schools and enabled our children to experience some fantastic opportunities to enhance their learning and discovery of the wider world than would have been possible as a stand-alone Primary school.

We strongly believe that no school can continue to improve in isolation. We therefore welcome opportunities to work with other schools whenever possible in order to further consolidate our own learning and growth opportunities as professionals. We know that this is vital for us as the people entrusted with the amazing job of expanding your children's minds and helping them aspire higher and shape their own futures.

Our everyday commitment to our children is further embedded in our other core values:

#### ***Inclusion and Diversity***

- We welcome diversity and remain wholeheartedly committed to inclusion
- We endeavour to ensure every individual is fully accepted and provided with a strong sense of belonging within each of our schools

#### ***Aspirations, Attitudes and Behaviour***

- We embed high aspirations through the development of effective attitudes and behaviours in our schools.
- We ensure pupils and staff in our schools are resilient learners developing life, learning and leadership skills to equip them exceptionally well for their futures

#### ***Outcomes***

- We believe our children achieving high quality educational outcomes is at the heart of all we provide.
- We hold an immutable expectation that all members of our school communities strive continuously to achieve nothing less than excellence for our pupils

#### ***Curriculum***

- We unequivocally know our curriculum is the conduit to all our aims
- We ensure this is exciting, relevant, challenging and firmly rooted in meeting the individual needs of our pupils at each school

In summary, our school Mission Statement is that every member of the school, both adults and children, should at all times strive to take PRIDE in all they do.

**P**ersonal **R**esponsibility **I**n **D**elivering **E**xcellence

To find out more please take a look at our school websites:

<http://www.holgateprimary.org/>

<https://www.suttonroad.org/>

We also offer the opportunity for any prospective governors to discuss the role in more detail with the Executive Headteacher before completing a nomination form if this is something you would like for us to arrange.

If you are interested in becoming a Governor at one of our schools, please indicate which school you are interested in, and we will send a Nomination Form and Declaration of Eligibility Form for you to complete.