

Privacy Notice - Holgate

Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

What is the service being provided?	School Photos/Videos			
What personal data do we need from you?	Photographs	Videos		
Who will be using your Personal Data?	Who is the Data Controller ?	Holgate Primary and Nursery School		
	Who is the Data Controller's Data Protection Officer ?	Tracy Mullaney		
	Are there any Data Processors ?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Who are they?	ScholarPack Microsoft Office 365 – digital storage only Lafayette Photography Limited Local Newspaper, Twitter, Facebook, our website		
What will it be used for and what gives us the right to ask for it and use it?	The Purpose(s) :	To enhance education provision, inclusion and recreation, market the school including advertising on our website, social media and on displays in public areas of the school building		
	The Legal Condition(s) :	Consent		
	You may withdraw your consent at any time by contacting us			
Who else might we share your data with?	Local Newspaper, enforcement & social care agencies, Local Authority, Department for Education			
Will your data be stored in or accessible from countries with no UK-equivalent Privacy Law protections?	No			
How long will your data be kept?	When will it stop being used?	Retain whilst the child remains at school + 1 Year or until consent is withdrawn, whichever is sooner		

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	How long after this will it be deleted?				As above			
Our use of the data will be subject to your legal rights (marked if applicable):	Inform	<input checked="" type="checkbox"/>	Access	<input checked="" type="checkbox"/>	Rectify	<input checked="" type="checkbox"/>	Erase	<input checked="" type="checkbox"/>
	Restrict	<input checked="" type="checkbox"/>	Portable	<input type="checkbox"/>	Object	<input checked="" type="checkbox"/>	Automate	<input type="checkbox"/>
As you are giving us your data directly to us:	This is the reason why we are allowed to ask for it and use it:				To enable the delivery of these services			
	This is what could happen if you refused to let us use your data for this purpose:				Your child will not be able to participate in these events			
Visit the following links for more information about Privacy Law, our obligations and your Rights:								
The ICO Guide to the General Data Protection Regulations 2016 The General Data Protection Regulations 2016								
If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:								
Postal Address	Holgate Primary School (HP) High Leys Road Hucknall Nottingham Nottinghamshire NG15 6EZ							
Email	DPO@holgateprimary.org							
Phone Number	0115 963 8649							
If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:								
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF							
Online Form	https://ico.org.uk/concerns/handling/							
Phone Number	0303 123 1113							

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